

To: All Ohio HOSA Advisors

From: Jim Scott, State HOSA Advisor

Date: January 16, 2019

Re: State Leadership Conference Details

Please read this letter carefully as it has many details within it that may help you and your students prepare and participate in the 2019 State Leadership Conference. This letter will also be posted to the Ohio HOSA website – www.ohiohosa.org.

Conference Dates, Locations, Agenda

Our 2019 State Leadership Conference will be held April 9-10, 2019 at the Greater Columbus Convention Center (GCCC)– Union Station Ballrooms A, B, C. All activities for the SLC will occur at the GCCC. A *tentative* agenda with times is attached to this letter. Updates to the agenda will be posted to the Ohio HOSA website.

Registration

Registration fee is \$40/person attending the conference. All students, advisors, and guests must register. Each attendee will be presented a name badge and lanyard at registration. Chapter registration is located on the National HOSA website www.hosa.org. **Registration opens January 16, 2019 and closes on March 1, 2019.**

Competitive Event Registration:

Please pay special attention as you register your competitors in the correct competitive event. National will be printing scantrons for students based upon the registration data and is difficult, if not impossible, to make changes after March 1st.

Chapters are permitted to register as many students as they desire for the Health Care Issues Exam. If you had a student who did not compete at regionals and/or did not advance out of regionals, they may sign up to take this exam. Since this exam is classified as a “Recognition Event” students who are competing at the SLC may also take this exam along with their competitive event if they so choose.

Options/Activities:

Voting Delegates:

When you register your competitors be certain to identify your voting delegates. Please note that only registered voting delegates will be permitted to vote for new state officers and seating will be assigned for delegates during the Opening Session. **There will be NO on-site registration for delegates.** Below is the number of delegates per chapter as per the Ohio Policies and Procedures.

Membership	Voting Delegates
5-25	1
26-50	2
51-75	3
76-100	4
101-125	5
126-150	6
151+	7

A list of chapters and their membership count with the number of voting delegates will be finalized after the March 1st membership deadline.

Tee Shirts: Be certain to select tee shirt sizes for all registered attendees.

NEW! Food Vouchers: New this year is the option for chapters to purchase food vouchers in five (\$5.00) denominations for use at the South Café & Marketplace. This is located within the Convention Center near the Hyatt. They offer a variety of food vendors for students to choose. See separate flyer.

For example, when you register all attendees, you will have the option of purchasing \$5.00 food vouchers and then selecting the quantity you want for each attendee. Vouchers must be pre-ordered through the registration system. The vouchers will be distributed at the registration desk upon your arrival.

Short North Restaurants: Advisors may choose to take their students the Short North for meals. There are a number of restaurants in the area.

Advisors will need to pick up their chapter's registration packet at the registration desk which will be located outside the Union Station Ballrooms. The registration desk will open April 9th at 9:30 AM. The registration area will be located in the Convention Center outside the Union Station Ballrooms.

Medical Forms and Code of Conduct Forms

Advisors need to submit all medical forms and code of conduct forms at the time of registration. If you have already submitted them at the FLC or regional competition, there is no need to re-submit. We have them on file. ***Do not mail or email these forms.*** Attached is a copy of these forms and they can also be found on the Ohio HOSA website. All attendees should also carry a copy of their medical form.

Eligibility Forms

Competitors that are competing in a competitive event that requires a separate Eligibility Form must bring copy to submit to the event judge in addition to uploading the form to STEM Premier.

Special Guests

Ohio is honored to have the National HOSA Executive Director, Deputy Executive Director, Chair-Elect of the Board of Directors, and several leading Ohio Health Care Professionals attending our SLC.

This is the first time Ohio HOSA will have the privilege of hosting these dignitaries. We are asking advisors to review the Code of Conduct forms the students signed and we need all students to be in the appropriate dress as per the dress code for both days. ***We need to remind our students live up to Ohio's high standards by attending the entire length of the Opening and Awards Session.***

Special Dress Code Note: All attendees are expected to be in Official HOSA Uniform or Non-Uniform Alternative Dress during both sessions. Students not in the appropriate dress will be asked to change before being admitted to the Awards Session.

Opening Session Seating

Chapter advisors need to check in at the registration area that will be located outside of the Union Station Ballrooms. Once signed in, chapters will be directed to the ballroom to their assigned seating area. A seating chart will be finalized and shared on the Ohio HOSA website once registration is closed and finalized. Delegates will have a separate seating area that will also be identified on the seating chart.

Transportation

Each chapter is responsible for their own transportation to/from the Greater Columbus Convention Center and their lodging destination. Directions to the convention center along with drop off/pick up areas, and parking can be found at <https://columbusconventions.com/park/directions-and-parking/>

Cost for bus parking is \$14 for bus parking at the East lot and \$10 for other vehicles. All other locations are \$12. Each chapter is responsible for paying for transportation using cash or credit card. Parking passes are not offered through the registration process. Note: Buses are not permitted to stay in the Drop Off/Pick Up areas.

Recognition Portfolios

All recognition portfolios for HOSA Happenings, Outstanding HOSA Chapter, and MRC Volunteer Recognition must be turned into the registration area at prior to the start of the Opening Session. Judging will be completed the evening of April 9th. Recognition portfolios can be picked up at the registration desk on Wednesday, April 10th between 9 and 10 AM.

Workshops and Movie

Several universities and industries will be conducting a series of workshops for competitors on Tuesday afternoon and evening. Specific topics will be announced. These workshops will provide advisors with quality events for students who may not have a competition occurring at the time. Therefore, no student is left with 'nothing to do.'

Tuesday evening at 7:30 PM we will be hosting a movie in the Union Station Ballrooms A, B, C for all students who have completed their Round 2 competitions and others who have completed their earlier competitions.

This will provide a safe, fun environment for students while their classmates finish Round 2 competitions and will help to insure students' safety while they are waiting for their advisor to leave for the evening.

Round 2 competitors will be sent to the Ballroom upon completion of their competition.

Advisors: Once students enter the Ballroom at 7:30 PM they will not be permitted to leave until you pick them up. We are working on details to have snacks for sale within the room and we will have a restroom check out policy. We don't want any student just wondering around without your s

Dress Code

All members shall observe the Official HOSA Uniform Policy; Non-uniform Alternative; Competitive Event's Dress Attire. See the attached handout describing the dress code policy.

Official HOSA Uniform Policy:

- Tailored navy blazer with emblem affixed over the heart
- Matching navy slacks or navy knee-length skirt
- White, closed-neck, tailored shirt suitable for tie or scarf
- Accents: maroon HOSA scarf or maroon or navy long tie
- Closed-toe blue or black shoes (hose optional)
- Belt (blue or black)
- Head covers that are required for religious purposes or to honor cultural tradition are allowed.

Non-uniform Alternative:

- Black or blue navy suit
- White, closed-neck, tailored dress shirt (maroon or navy long tie)
- White blouse (can be member's choice)
- Accents: maroon HOSA scarf (optional)
- Members may choose to wear knee-length skirt or slacks
- Closed-toe blue or black shoes (hose optional)
- Belt (blue or black)
- Head covers that are required for religious purposes or to honor cultural tradition are allowed.

Competitive Event's Dress Attire:

- Competitors must adhere to the Dress Code as specified in the individual competitive event guidelines for the orientation and event in which they are competing. Bonus points will be given according to the individual guidelines. For proper business attire, appropriate clinical attire or unacceptable attire, read carefully Appendix E, Section B of the HOSA Handbook.

Opening Session, April 9 Dress Code: Official HOSA Uniform Policy; Non-uniform Alternative; or Competitive Event's Dress Attire.

Round Two, April 9 Dress Code: Official HOSA Uniform Policy; Non-uniform Alternative; or Competitive Event's Dress Attire.

Awards Session, April 10: Official HOSA Uniform Policy or Non-Uniform Alternative Dress Attire. **Note:** All competitors who are announced as a Top 3 winner must be in Official HOSA Uniform Policy or Non-Uniform Alternative Dress Attire.

Special Dress Code Note: All attendees are expected to be in Official HOSA Uniform or Non-Uniform Alternative Dress during both sessions. Students not in the appropriate dress will be asked to change before being admitted to the Awards Session.

STEM Premier Uploads: March 1st

If you have a student competing in one of the following competitive events or entering a recognition event at the SLC they **must** upload any required items that the respective competitive event indicates that is to be uploaded. See the competitive events guidelines for the requirements.

The competitive events that require an upload include:

- Community Awareness
 - Health Education
 - Job Seeking Skills
 - Researched Persuasive Writing and Speaking
 - Public Service Announcement
 - Clinical Specialty
 - Health Career Photography
 - Medical Innovation –Original
 - Medical Innovation - Existing
 - Interviewing Skills
 - Speaking Skills
 - Life Support Skills
 - Personal Care
 - HOSA Happenings
 - MRC Partnership
- **Please visit our special STEM Premier page for details**
 - If students experience technical issues, they should contact stem premier.
 - Also be certain to have the students upload to the specific event on stem not their profile.
 - Finally, be sure they upload to Ohio.

NOTE: Competitors who do not upload the required items to STEM Premier by the deadline will not receive the points indicated on the rubric.

Hotel Room Blocks:

A list of hotels and rates Ohio HOSA has contracted can be found on the Ohio HOSA website. The room blocks have been contacted solely for the purpose of helping your chapter secure rooms for the conference.

We are looking forward to having you and your students attend the State Leadership Conference. Please contact me as questions arise.